

Helping New Jersey Manufacture Success

EDUCATIONAL RESOURCE DIRECTORY

The Go To Guide for Training New Jersey Manufacturer's Employees







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New Jersey Manufacturing Extension Program (NJMEP) serves as trusted business advisors and technical experts to New Jersey manufacturing companies. NJMEP has helped thousands of manufacturers improve operations, increase profits, create or maintain jobs, and establish a foundation for long-term business growth and productivity. Since Year 2000, NJMEP has worked with thousands of manufacturers leading to more than \$5.1 billion in increased and retained sales, \$1.38 billion invested in people, facilities, and systems, saved businesses over \$810 million in costs, and created and retained over 48,720 jobs.

INTRODUCTION

New Jersey manufacturers have relied on the Educational Resource Directory for years as a one-stop resource to identify critical training information they can utilize to strengthen their manufacturing operation. Businesses will be able to discover training options, contact information, and locations of nearly every professional development opportunity available in the state of New Jersey. From four-year schools to complimentary industry-focused training, the Education Resource Directory is vital for any manufacturing operation looking to grow.

HOW TO USE THE EDUCTATIONAL RESOURCE DIRECTORY

NJMEP has done the research and contacted key training resources in New Jersey to determine primary contacts. For example, if you are looking to train high school graduates we suggest starting with the "County College" section, (many of their related offerings are included in the "County College Degree and Certificate Sections") In other instances, if you are seeking basic skills training you can look in the "Vo-Tech" section, or if a specific or unique background is required you can go directly to the "WDB" (Work Force Development Board / One Stop Center).

We understand that some training needs are more complicated as they involve employees from multiple sites or counties, or custom programs may be required for a large group. NJMEP is here to help. Please contact NJMEP directly at info@njmep.org for any further assistance.

UPDATES / CORRECTIONS / COMMENTS

Please send updates, correction or any comments to: info@njmep.org

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NJMEP has a proven record of helping your company to increase its efficiency, productivity and revenue. Best practices, civic engagement, networking with colleagues and vendors, group workshops and customized consulting and training are available. Hundreds of manufacturers like yours have experienced measurable improvements to help them grow and prosper though their affiliation with NIMEP.

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II. COUNTY CONTACTS / OFFERINGS, OTHER RESOURCES

Resources convenient to your business and your employees offer the training you need to upgrade your skills. NJMEP can help you to work with these institutions to customize a program and / or work to train at multiple locations, or to send workers from multiple locations to one convenient facility.

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III. STATE RESOURCES

There are multiple state offerings that can help you train employees, overcome cumbersome federal, state or local regulations or provide grants or incentives to help you train, hire and / or expand. Contact the following entities, or NJMEP, info@njmep.org

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I. NJMEP RESOURCES

NJMEP KEY SERVICES

OPERATIONAL EXCELLENCE

Manufacturers need to continuously improve their processes and systems in order to produce high quality products and parts efficiently and profitably. Achieving operational excellence helps manufacturers increase customer satisfaction while saving time and money.

INNOVATION & GROWTH

The difference between surviving and thriving is the prioritization of innovation and growth. Manufacturers must embrace these concepts to try new business models, enhance or create products and parts, and pursue new strategies. NJMEP's workshops and training, registered apprenticeship program and placements, and retention programs can help your company recruit and maintain a strong workforce.

WORKFORCE DEVELOPMENT

Manufacturing's rapid evolution due to technological advancements, customer needs, and changing demographics has heightened the demand for a skilled and developed workforce. The future success of your organization is heavily reliant on the continuous improvement of your team.

WORKSHOPS & EVENTS

As the world changes, we need both the proper education and interaction with our peers to enable our personal and professional skills to advance in a dynamic industry environment.

COMPLIANCE

New regulations and laws such as DoD, FSMA, FDA Regulations, DEP and OSHA.

COMPLEMENTARY ASSESSMENTS BY NJMEP

NJMEP is often asked to come in and solve a specific problem – like fulfilling orders faster or eliminating excess inventory. Our process begins with a comprehensive business assessment, during which we work with owners, executives, managers and operators to assess company needs in all areas. The assessment delivers a road map to improve competitiveness, performance, and your bottom line.

We evaluate key opportunities, isolate obstacles to growth, and make recommendations on how to improve your business. We will design and implement a 3-year consulting/training plan that yields lower costs, higher production, and increased product quality to meet your customer demands quickly, staying focused on doing the things that add value.

CYBERSECURITY MATURITY MODEL CERTIFICATION (CMMC)

Manufacturers and suppliers that handle Controlled Unclassified Information (CUI) for the Department of Defense (DoD) will need to comply with CMMC requirements by May 2023.

As the DoD developed the rules and procedures, manufacturers were able to self-assess their business and attest to their compliance. This is no longer going to be acceptable and DoD contractors must prove they meet the required control levels to continue receiving government contracts.

NJMEP provides a thorough assessment process and full remediation support to help manufacturers meet their required control levels. A concise process has been developed to quickly identify what a manufacturer must do to eliminate the risk of losing DoD contracts because they do not meet CMMC requirements and developing a plan to ensure they comply.

WORKFORCE RETENTION SOLUTIONS

Manufacturing businesses continue struggling to find qualified workers to fill open positions. The talent pool is beginning to refill but not quick enough. A long-time employee leaving a facility could cause a massive headache for any business owner. Employee Retention strategies need to be put in place to secure the current workforce as students and young adults begin to acquire the skills needed to contribute to a manufacturing operation.

93% of employees would stay at their job longer if the organization invested in their careers. (SOURCE: https://www.forbes.com/sites/meghanbiro/2018/07/23/developing-your-employees-is-the-key-to-retention-here-are-4-smart-ways-to-start/?sh=52678e7c3734)

Investing in your workforce is the ideal way to retain employees. Business gain loyal employees while also developing the skill set of individuals to perform at a higher level.

Funding is available to help offset some of the cost of specific, nationally accredited certification programs manufacturing businesses can purchase and provide their employees...

CLA - Certified Logistics Associate

CLT - Certified Logistics Technician

CPT - Certified Production Technician

The three certification programs listed above are ideal for the manufacturing professional in either a logistics or production role.

Contact NJMEP's Workforce Development Team and ask about Employee Retention Solutions to learn more.

APPRENTICESHIPS

THE APPRENTICESHIP PROGRAM - NJ'S NEW CAREER PATHWAY... WHERE EDUCATION AND WORKFORCE DEVELOPMENT CONVERGE

NJMEP is approved as a Standards Recognition Entity (SRE) for the US-DOL's Industry-Recognized Apprenticeship Programs (IRAP's).

Apprenticeships offer many NJ workers the opportunity to receive an "earn-while-you-learn" education. Relevant professional credentials support job performance and open the door to sustainable income.

Pre-apprenticeship programs on the High School level can progress to become applicants for full-time, paid apprenticeship positions with NJ employers. After graduating, participants have the chance to specialize and advance in their profession. They may take advantage of the many programs offered in NJ, listed in the Pro-Action Network overview offered by NJMEP.

Technical Sales Apprenticeship — 1 Year, 2,000 hours

Sales excellence is as crucial to the manufacturing industry as skilled production workers are to their workshop. Participants experience more than 1,800 hours of On-the-Job-Learning (OJL) and 200 blended learning hours.

Employers develop sales staff from scratch with a focus on their fundamental technical understanding and their ability to persuade. This particular skill set will create sustainable jobs for future sales staff while securing business for the NJ manufacturer.

Industrial Manufacturing Production Technician (IMPT) Apprenticeship — 1.5 Years, 3,000 hours

NJ's manufacturers face a particular growth challenge. In order to take production, output and sales to the next level, they need qualified, skilled staff.

NJMEP's Manufacturing Production Technician Apprenticeship Program includes 2,700 OJL hours and 300 hours of Related Technical Instruction (RTI). Additionally, these apprentices earn certifications from the Manufacturing Skill Standards Council (MSSC). These credentials focus on the core skills and knowledge needed for the manufacturing industry. Graduates from this program have a greater chance of employment in several manufacturing industries in NJ.

Certified Logistics Technician Storage & Distribution managers Apprenticeship — 1.5 Years, 2,000 hours

The common ground for manufacturing companies' and the Transportation, Logistics & Distribution industry is supply chain.

This one-year Logistics Technician apprenticeship program focuses on the most relevant knowledge regarding safe material handling and equipment operation, lean production and supply chain. In 1,810 hours of On-the-Job-Learning (OJL) and 190 blended learning hours, participants will have the opportunity to demonstrate mastery of the core competencies of material handling and receive two industry-valued credentials from MSSC.

Food Industrial Manufacturing Production Technician Apprenticeship — 1.5 years, 3,058 hours

The food and beverage manufacturing space must comply with a suite of regulations to keep products safe for human or animal consumption. The Food Industrial Manufacturing Production Technician(IMPT) Registered Apprenticeship Program provides employees with essential training in this specific area.

Apprenticeship programs focused on upskilling the food and beverage manufacturing workforce provide 322 hours of in-class related technical instruction and fundamental technical education. Additionally, the 2,736 of on-the-job learning (OJL) ensures a well-rounded education. Graduates of the Food IMPT apprenticeship will leave with a thorough understanding of the manufacturing process and critical skills that allow them to contribute more to their employer by providing industry-relevant education and hands-on training.

CNC Industrial Manufacturing Production (IMPT) Apprenticeship - 1.5 Years, 3,000 hours

Manufacturers can now create a talented pool of CNC operators by enrolling employees in the CNC Industrial Manufacturing Production (IMPT) Apprenticeship Program. Based on the standard IMPT apprenticeship, employees enrolled in the CNC IMPT Apprenticeship Program will undergo additional training in CNC Milling & Lathe Setup Operations and Programming.

The on-the-job learning (OJL) and CNC lab time provide apprentices with hands-on experience in operating these critical pieces of machinery. Beyond CNC focused curriculum, all IMPT apprenticeships provide fundamental manufacturing education such as blueprint reading, measurement, workplace communication, and more critical skills to create a well-rounded manufacturing professional that can contribute more to their organization.

WORKSHOPS AND TRAINING (COMPLIMENTARY AND OPEN ENROLL MENT)

INNOVATION & GROWTH

Branding Workshop: Design a Brand Identity for your Business

COMPLIMENTARY

In today's world, brand is king. Regardless of the size or nature of your organization, it's important to invest in building a strong brand to define your spot in the marketplace and – more importantly – help you stand out from the crowd.

By answering the most important questions about your brand, audience, and competitive landscape, you can then build on this to drive product development, customer acquisition, employee engagement and strategic partnerships.

Business Crisis Risk

COMPLIMENTARY

As we look back on the past year and the changes to business that will outlast the pandemic, we can all agree that every enterprise has to re-evaluate their preparedness programs and rethink their approach to Risk Management and mitigation. As we start our planning for the new reality, dominated by local, national, and global change we need to recognize that the threat landscape has changed and will continue to evolve at a faster pace. The key to developing comprehensive and actionable resiliency plans is to first Recognize the risk profile change taking place internally and all around us and quantify the impacts that a crisis will have on your business.

Capturing The R&D Tax Credit

COMPLIMENTARY

The R&D Tax Credit is available for companies engaged the development of new or improved products and processes. First enacted in 1981, the R&D Credit is now permanent and expanded with new provisions that enable more companies to monetize the credit. Join us for an introductory 1.5 hour workshop and learn how hundreds of companies can offset research and development expenses each year.

Demystifying Search Marketing: What Every Marketer Needs to Know

COMPLIMENTARY

We will be discussing Google's algorithm and other search engines that have a notable market share of the search market. There are a lot of tools out there to help website owners with SEO and even more tools that agencies use to develop winning strategies. We will talk about the pros and cons of several tools as well as demonstrate the use of a few free/low-cost tool. We will discuss how to plan for and write good, optimized content that will help your website rank better with search engines. We will explore Google Analytics and talk about a few easy things you can look for in your websites Google Analytics to better understand your traffic. We will be demonstrating how backlinking can build authority and trust with Google and what effect that has on your success when trying to rank for keywords on Google.

Digital Marketing for Manufacturers

OPEN ENROLLMENT

In a post-COVID-19 world, your digital marketing is more important than ever before. In this virtual training we will educate manufacturers on how to maximize their existing digital marketing efforts and introduce some new, powerful marketing tools.

Discover Global Markets: Helping U.S. Companies Export

COMPLIMENTARY

This workshop will provide valuable information on trade counseling, business matchmaking, market intelligence, and trade event support. In addition, it will provide information on Federal and State programs designed to support international trade.

Dynamic Strategic Planning

OPEN ENROLLMENT

Classic business planning is outdated and overlooks the volatility of today's market which can lead to many missed opportunities or leave companies blindsided by new developments. In a fast-paced world with constant changes, a flexible approach to the planning process is needed. The answer: Dynamic Strategy Planning.

Learn about dynamic planning; a type of planning that enables organizations to be more agile, better and faster at responding to local and global changes.

Executive Seminar: Business Growth Suite

COMPLIMENTARY

Are sales sluggish? Is competition for your legacy products heating up? Are your margins eroding and you don't have an

answer on how to stop the slide? Is your sales staff unmotivated and underachieving? The NJMEP is hosting an Executive Seminar to teach some of the fundamental skills and strategies from its popular Business Growth Suite program.



Fundamentals Of Logistics

OPEN ENROLLEMENT

Logistics plays a critical role in the economy of the United States and in the success of an organizations' supply chains. American organizations spend approximately \$1.4 trillion yearly on moving, storing, and handling materials and products. It offers a diversity of jobs, growing opportunities, and career growth. Logistics impacts every area of a company, and every area of a company impacts logistics. An understanding of logistics provides for better decision making, management of resources, and lower total cost of ownership

Introduction To NJMEP's Business Growth Suite

COMPLIMENTARY

In today's competitive business climate, it's not enough to maintain sales – it's critical for New Jersey's small and mid-sized manufacturers to increase sales and diversify their client base.

Manufacturers need to have a plan and stand out from their competitors. They need new strategies to identify and attract their target audience, continuously add new prospects to the pipeline and convert leads into sales.

This Business Growth Suite workshop will introduce 5 key modules of the NJMEP's comprehensive program for revenue, market, and profit growth:

- Strategic Planning
- Innovation
- Industry, Market and Competitive Analysis
- Marketing Planning and Strategies
- Sales Strategies including Web-based Growth

Leverage Your Peers To Accelerate Business Growth

COMPLIMENTARY

Vistage peer advisory groups are purpose-built solely to help CEO members solve their greatest challenges and improve the performance and outcomes of their businesses. They are often the only place CEOs and business owners have to turn for confidential, agenda-free advice. Join us for an exclusive session hosted by local Vistage leaders to experience first-hand how a peer advisory group can help you make better decisions and achieve faster business growth. You'll be sitting around the table with select manufacturing leaders from around the New Jersey area, but this is not a networking event. This is a working session where we'll tackle real business issues using our proprietary issue processing formula, to tap into the knowledge of the room generating new perspectives, clarity and solutions to make the decisions that will make a difference.

Six Sigma: Introduction

COMPLIMENTARY

Six Sigma is a disciplined, time-tested methodology that uses data analysis to understand process variability and identify process improvement opportunities. Presented by NJMEP, attendees will:

- Learn the basics of Six Sigma Project Management
- Become knowledgeable about the DMAIC (Define, Measure, Analyze, Improve, Control) roadmap to success.
- Find out about statistical process control charts (SPC)
- Learn how to improve customer satisfaction and profitability by reducing and eliminating defects!

Six Sigma Green Belt Certification Training (6 Day Course)

OPEN ENROLLEMENT

Six Sigma is a universally-recognized standard of excellence for continuous process improvement. This course will prepare you for Green Belt certification – an accomplishment that will add value to your company and your career. Participants will have the tools and techniques to improve and evaluate processes for efficient organizations and production.

Six Sigma Black Belt Certification Training (12 Day Course)

OPEN ENROLLEMENT

The NJMEP Black Belt course is an advanced management level program that will prepare you to manage project teams. No-prior experience needed; the program will cover preceding material from Six Sigma Green Belt certification.

This course will prepare students to take the *ASQ Black Belt Certification Training Test. This training is geared towards Engineers and Manufacturing Management professionals who understand Six Sigma philosophies and principles, including the

supporting systems and tools. All students will receive a certificate of completion from NJMEP. All students must bring a laptop equipped with excel or minitab.

So, You Want to be a Federal Contractor.

OPEN ENROLLMENT

The federal government encourages small businesses to take on contracting opportunities. The process to register as a federal contractor is more straight-forward than most people think.

WORKFORCE DEVELOPMENT

Assess, Retain and Engage Your Existing Staff

OPEN ENROLLMENT

This course teaches us valuable tools to assess your existing staff. You will learn what may be done to increase employee retention and how to develop key players. Instructions on how to perform a S.W.O.T. Analysis for current staff members and the benefits of this matrix.

Implementing Change In Organizations

OPEN ENROLLEMENT

This workshop explores the theory, practice, and strategies of implementing change in organizations. Exercises and simulations allow participants to practice various techniques and strategies discussed in class.

Each participant will complete a behavioral assessment and receive a Change Management workbook. Participants will gain a better understanding of how change impacts organizations and learn effective strategies for creating a change-capable workforce..

Conflict Resolution: Dealing With Difficult People Overview

OPEN ENROLLEMENT

This conflict management workshop will help you identify some of the ways you may be contributing to these problems and give you some strategies you can adopt at work and in your personal life as well.

Critical Employment Issues and Risks Facing NJ Manufacturers

OPEN ENROLLEMENT

The procedures and decisions of a Human Resources Department are vital in any given business and any tasks performed by Human Resources professionals carries some amount of legal risk. It is imperative that Human Resource professionals can properly identify the challenges that currently exist in the manufacturing sector to remain ahead of potential compliance issues and labor concerns. This workshop explores current regulatory issues; labor concerns; and insurance topics facing NJ manufacturers today.

Engaging Today's Workforce

OPEN ENROLLEMENT

By establishing a culture of learning — an environment in which individual growth is actively encouraged — businesses can help employees feel more engaged at work, which has a real effect on the bottom line. Engaged employees have an emotional commitment to their organizations, leading to greater productivity and higher net profit. Building a culture of learning, however, requires leadership to be fully engaged as well.

Establish Solid Onboarding and HR experiences

OPEN ENROLLEMENT

How to establish a solid onboarding and HR experience while leveraging the right tools to simplify the process. This course offers information on what the hiring process should look like post COVID-19. Learn about Automating the pre-hire process and tools for remote onboarding as well as i9s – employment eligibility confirmation. What other automated business tools would benefit your company (Payroll, Applicant Tracking, Performance Reviews, etc.).

First Aid And CPR w/Card

OPEN ENROLLEMENT

This Course teaches students to effectively recognize and treat adult emergencies in the critical first minutes until emergency medical services personnel arrive. The course also provides a complete health and safety training solution for first aid, adult, child and infant CPR and AED.

(Participants will be responsible for the cost of the card)

HR Essentials: HR Policies and Procedures

OPEN ENROLLEMENT

This course is designed to provide staff responsible for HR related as well as non-related HR staff knowledge and skills in the following areas: Interviewing/On-boarding; Retentions/Relations; Personnel files; Policies & Procedures; Critical NJ Laws.

Improved Communication: American English for the Workplace

OPEN ENROLLEMENT

Improved Communication in American English for the Workplace is an intermediate level interactive course focused on listening and speaking, with limited reading and writing as required for workplace needs. Building upon the existing knowledge of English of the students, the result of this course is to improve the participants' ability to understand and be understood when communicating in English.

Industrial Communications Skills

OPEN ENROLLEMENT

Employees will have a better understanding of the required and expected communications with their bosses and co-workers. Why the proper communication is so important and that it is OK to ask questions to improve understanding. Improved communications skills help foster an improved workplace.

Intro To MedAccred Certification Webinar

OPEN ENROLLEMENT

MedAccred is an industry-managed supply chain accreditation program for critical production processes that, assures product quality, verifies regulatory compliance and increases patient safety in the production of medical devices. MedMMAP is a NIST/MEP sponsored program designed to help manufacturers with efficient and effective pre-audit preparation to successfully pass a MedAccred accreditation audit. The goal of the MedAccred program is to increase competitiveness of US medical device and medical instrument manufacturers, decrease industry costs, and

improve patient safety. Domestic supply chains offer significant advantages in terms of lead time, innovation and on-time performance.

Introduction to Presentation Skills for Beginners

OPEN ENROLLEMENT

Presentation skills are the skills you need in delivering effective and engaging presentations to a variety of audiences. These skills cover a variety of areas such as the structure of your presentation, the design of your slides, the tone of your voice and the body language you convey. Learn these skills in a fun, interactive, virtual environment with NJMEP.

Making the Most of LinkedIn

OPEN ENROLLEMENT

This will be an interactive webinar giving you the tools and know-how to successfully navigate LinkedIn like a Pro!

More Americanized Pronunciation and Speaking for the Workplace

OPEN ENROLLEMENT

More Americanized Pronunciation and Speaking for the Workplace is specifically designed for advanced ESL and/or Accent Reduction participants. The program focuses on interpersonal communication skills with self, peer, and instructor correction in a workshop setting. Concentration is on grammar, pronunciation, and vocabulary skills as well as on traditional presentation proficiency. Attention is also given to the correct use of American idioms and business language.

NJ Equal Pay Law: Overview Workshop

OPEN ENROLLEMENT

On April 24, 2018, Governor Phil Murphy signed into law what he described as the "most sweeping equal pay legislation in America." This legislation seeks to eliminate the pay disparity gap. While it is hard to argue with the Act's good intentions, many unintended consequences are anticipated due to its expansive nature.

Pitch Perfect Presentations

OPEN ENROLLEMENT

This 1-day course will help you overcome some of your anxiety, show you movements that are both effective and ineffective, all while learning in a fun relaxed environment.

Polish Your Presentation

OPEN ENROLLEMENT

This 2-hour Polish Your Presentation course is perfect for you. We will help you overcome your anxiety, show you the proper way to present and give some tips on effective PowerPoint presentation slides.

Preparing To Present: A Guide To Preparing For Presentations For Non-Presenters

OPEN ENROLLEMENT

This half day training is for beginners. Feeling comfortable with public speaking and presenting is a vital skill however, an estimated 20% of the population suffers from a genuine fear of public speaking. With some preparation and practice you can feel more comfortable about presenting. The goal of this training is to give you the tools you need to prepare for a presentation.

Problem Solving

OPEN ENROLLEMENT

This workshop provides an experiential introduction to the art of problem solving. At the end, the employee should be able to describe the relationship between problem solving skills and decision-making; describe the steps in decision-making; identify obstacles to accurate problem identification; and create a Pareto analysis, force field.

Project Management Professional (PMP®) Certification Exam Prep Course

OPEN ENROLLEMENT

The course covers all project management knowledge areas, including management of scope, scheduling, cost, quality, resources, communications, risk, stakeholders and project integration. Focus is also targeted on the role of project manager. The course includes a comprehensive overview and preparation for the PMP exam.

Recruiting Then Versus Now

OPEN ENROLLEMENT

How to attract and recruit talent in a competitive market. If you are looking for some guidance on how to attract and recruit talent in a competitive market this two-hour training webinar is for you.

Retain, Recruit, Reinvent: Three Steps to Keep Today's and Attract Tomorrow's Talent

OPEN ENROLLEMENT

It is not a secret anymore: Baby Boomers will retire in coming years in large numbers and the pressure on companies to find the right replacements will increase. When it comes to retaining the right employees with potential for growth, a structured process is required to succeed.

Therefore, in this 4-hour session, we don't just talk about the status quo, we review Action Plans and Steps that can stem the tide. Now!

Self-Awareness Training Program

OPEN ENROLLEMENT

During the program, participants will have the opportunity to understand the benefits of assessing current preferences and practices using one of the most powerful and multifaceted personality assessments designed to help a person understand who they are and who they can become. Personality Profilers – An instrument designed for self-development, this profiler will help one identify their strengths as well as learning how to identify the preferences of others that contribute to better communications, collaboration, and positive relationships.

Spanish For HR

OPEN ENROLLEMENT

This 8-hour course is designed for managers and supervisors to help them better connect & communicate with Spanish speaking employees to improve understanding, teamwork and productivity.

Spanish for Managers and Supervisors

OPEN ENROLLEMENT

Even if you have never studied Spanish, you will learn to directly communicate with employees with limited English capability.

This relaxed informal workshop provides a quick assist to the communication challenges of supervising workers whose first language is Spanish. A non-Spanish speaker can quickly and logically learn techniques of communicating essential information and instructions in Spanish.

It's all about Understanding and Being Understood.

Succession Planning and Building the Value of Your Business

OPEN ENROLLEMENT

Learn about succession planning and maximizing the value of your business; a type of planning that helps business owners make the right decisions now to maximize the value of their business in the future.

Supervisory Skills For New Managers

OPEN ENROLLEMENT

This supervisory training course was specifically designed to address the needs of anyone who is new to managing others, with a special focus on those managing in a multicultural workplace. The content of this course will provide a powerful new set of skills, strategies, and techniques for dealing with the issues you will encounter as you take on your new position and move forward in your career.

Supervisory Skills: How To Be Successful In A (New) Leadership Role In 6 Steps

OPEN ENROLLEMENT

The 6 step approach portions new knowledge and skills. The structure makes it easy to follow, one logical step after the next one. Practical examples and exercises will be used to experience valuable supervisor skills.

Promoted from within, it is often the case that those skills which made an employee an excellent worker in their chosen field are not the same as the skills needed to make them an effective Supervisor, or Manager. NJMEP's Supervisory Skills Essentials will train you to utilize the key protocols effective in managing, communicating, and motivating a workforce. Even experienced managers will benefit from these critical leadership practices.

Supply Chain Management

OPEN ENROLLEMENT

Supply chain management is the collaboration within and between organizations from cradle-to-cradle, or cradle-to-grave enabling organizations to successfully provide goods and services to a diverse customer base each with its own demands and needs. It is new business model and presents a different focus for an organization, but the concept promises reduced costs, higher efficiencies, and great revenues.

Team Effectiveness and Team Building

OPEN ENROLLEMENT

This full-day interactive workshop provides participants training in team building and team effectiveness. Team Building & Effectiveness is most often a precursor to a focused team based effort to address specific business areas, or an integral part of a more comprehensive business improvement strategy. During the class, basic team concepts are covered including, but not limited to stages of team development, roles and responsibilities, ground rules for acceptable team behavior and team decision making processes.

The Art of Negotiation

OPEN ENROLLEMENT

People negotiate all of the time without really knowing the fine art of negotiation. Negotiation is a discussion based on a significant amount of upfront research. Knowledge is power, and ninety percent of the success in a negotiation is due to preparation. The preparation phase includes an entire checklist of important factors to know before negotiating. The negotiator's frame work is simple guide that leads through each stage of the negotiating process from fact-finding, setting objectives, location, strategies, concession use, and tactics, and much more.

Time Management and Delegation

OPEN ENROLLEMENT

Time management skills are essential for achieving results. This course provides the tools to set priorities and be more effective and productive.

Time Management and Goal Setting

OPEN ENROLLEMENT

Today's work environment requires managers and individual contributors alike to manage multiple priorities and conflicting demands on time. This course will offer participants an opportunity to understand their time management needs and develop a process for managing them.

Train-the-Mentor

OPEN ENROLLEMENT

This train-the-mentor program focuses on training leaders or supervisors within your organization who have mentoring tasks within their existing jobs.

This course could be helpful to you if:

- Your experienced workers need support in implementing the organization's success plan
- You have existing apprentices whose mentors need additional support or guidance
- Your organization is thinking of implementing or expanding their apprenticeship program and your potential mentors need additional support

OPERATIONAL EXCELLENCE

Compressed Air: Learn About Safety, Technology and Methodology of Compressed Air

OPEN ENROLLEMENT

Compressed air is a common power source in Food, Pharma, Plastics, and Machining.

Attendees will learn:

- The importance of Compressed Air Quality
- Tips on how to reduce Compressed Air Leaks
- Information on Compressed Air System Operation Baseloading
- Learn about the Technology and Methodology of Compressed Air

The average blended energy cost is averaging \$0.14/kW-hr in New Jersey. When you figure the cost per horsepower, per shift is \$305 annually...opportunity costs can add up.

Counterfeit Parts Avoidance Awareness Training

OPEN ENROLLEMENT

In this webinar we will cover the role of the various functions within the organization as related to counterfeit parts avoidance awareness including: Contract Review, Engineering, Purchasing, Quality Assurance, Qualification Test, Receiving Inspection and Final Inspection. We will discuss prevention and detection techniques including: requirements flow down to subcontractors, purchasing controls, subcontractor selection, subcontractor flow down, subcontractor monitoring, use of authorized distributors and use of original equipment manufacturers.

Cybersecurity: Secure the Manufacturing Product Line

COMPLIMENTARY

Today's expanding cyber threats necessitate action.

Join us for an introductory 2-hour workshop and get a taste of what an effective technology plan can do to keep the factory running. Leave with an understanding of the landscape; keep hackers out with some simple steps. You can take action proactively on with the knowledge you obtain.

Cyber-Breach Awareness and Response: Cyber Breach is a Business Problem, not an IT Problem

COMPLIMENTARY

NJMEP and Firestorm will present an interactive Cyber-Crisis response simulation exercise and presentation that is designed for manufactures of all sizes. This workshop will stress-test the businesses preparedness and response in a simulated cybercrisis. The attendees will be guided through a series of escalating events, with participants utilizing their own crisis management and cyber-breach response plans to each stage.

Defense Industry Base Cybersecurity (Virtual) Bootcamp: CMMC Implementation for Business Executives

OPEN ENROLLEMENT

All Defense Industry Base (DIB) supply chain organizations are under increasing pressure to implement DoD Cybersecurity Standards. The CMMC is now progressing at a rapidly growing pace and their push to create a national cyber hygiene standard for all vendors is already ahead of schedule. With the CMMC implementation starting time frame for May 2023, this is a perfect opportunity for business leaders to understand the problem businesses face, how to implement these standards and still run normal operations, and where to go for assistance and guidance support. In this one-hour virtual teleconference (VTC) we will cover the methodologies to develop a road map for CMMC and NIST SP 800-171 conformance.

DOD Cybersecurity Requirements: What do Manufacturers Need to Know?

COMPLIMENTARY

All Department of Defense (DoD) contractors that process, store or transmit Controlled Unclassified Information (CUI) must have met the Defense Federal Acquisition Regulation Supplement (DFARS) minimum security standards or risk losing their DoD contracts.

DFARS Safeguarding rules and clauses, for the basic safeguarding of contractor information systems that process, store or transmit Federal contract information.

Come join us as we provide valuable assistance to manufacturers seeking a reduction of their cyber risks and DFARS compliance.

DOD Cybersecurity Workshop: What to Know on Implementing DFARS Requirments

OPEN ENROLLEMENT

All Department of Defense (DoD) contractors and subcontractors must meet the Defense Federal Acquisition Regulation Supplement (DFARS) minimum security standards based on the security guidance in NIST Special Publication 800-171 or risk losing their DoD contracts. Come join us as we provide valuable assistance to manufacturers seeking assistance and guidance on implementing these standards and mitigating the risk of being unsecure and possibly outside DFARS compliance.

Foreign Object Damage "FOD" – Prevention Training

OPEN ENROLLEMENT

The different levels of FOD control for different manufacturing areas and examples of techniques for implementation of FOD prevention programs will be explored. Examples will be based on aerospace manufacturing.

We will cover requirements presented in aerospace prime contractor requirements documents such as NAS 412 and AS 9146.

Fundamentals of Continuous Improvement

OPEN ENROLLEMENT

This workshop provides an understanding of core philosophy of Continuous Improvement, its application, and strategies to implement it into practice. This workshop features interactive learning session and guided presentation including exercises and discussion.

Hazard Communication Introduction

OPEN ENROLLEMENT

In this course, participants will receive an introduction to Hazardous Materials and become aware of issues that may arise in a manufacturing facility. Participants will learn about safety responsibility as it pertains to facilities, equipment and to personal protection. This course makes participants aware of OSHA, NJ-PEOSHA and NFPA regulations and standards.

Improve Operations with Lean Tools and Value Stream Mapping

COMPLIMENTARY

This one hour complimentary webinar will open a participant's eyes to the importance of visualizing information flow and decision processes in their company's processes.

A case study will be presented of how NJMEP's "Learn and Do" concepts helped identify and solve problems for a distributor of home goods, everything from Living Room End Tables to Bed Frames.

Industrial Hydraulics: Hands-On Training

OPEN ENROLLEMENT

This hydraulic training course aims to familiarize participants with the design, construction and operation of hydraulic components; this includes the interpretation of circuit diagrams and symbols as well as pressure regulation and position of hydraulic drives.

For this class we are using industry relevant training equipment for hands-on, practical exercises and knowledge transfer. The training focuses on shop floor staff.

Introduction to HAZWOPER Basics

OPEN ENROLLEMENT

This course gives students a general overview and basic understanding of OSHA standards and OSHA's role in the prevention and elimination of workers' injuries and fatalities due to hazardous wastes present in workplaces. HAZWOPER stands for Hazardous Wastes Operation and Emergency Response. Hazardous wastes are a major source of worker exposure and fatalities in workplaces.

Introduction to Inventory Management

COMPLIMENTARY

As demand shifts in a constantly changing economy, it's important to effectively manage one of the highest asset values on your books – inventory. Presented by NJMEP, this workshop will discuss the basic concepts of inventory.

Attendees will learn:

- The significance of sound practices
- Useful management techniques
- How to minimize safety stock, eliminate shortages and reduce expediting

Introduction to Lean Manufacturing 5S Methodology

OPEN ENROLLEMENT

In this course, participants will receive an introduction to 5S System: Visual Workplace Organization, and the class will know how apply the 5S principles to a specified area in the company. This class offers training in the basic 5S system (Sort, Set-in-Order, Shine, Standardize, Sustain).

Introduction to Lean Principles

OPEN ENROLLEMENT

This course enables all staff members from warehouse to shop to office employees to understand the benefits of lean for their organization; including the key lean principles, tools and techniques and how to approach implementation.

Lean thinking has become a widely adopted continuous improvement methodology that can greatly simplify processes and improve performance in both manufacturing and service organizations. Lean recognizes that most of an organization's processes are at best 40% value adding – with the rest of the effort being waste.

ISO 14001:2015 Internal Auditing Training

OPEN ENROLLEMENT

ISO 14001 provides a framework for identifying, monitoring, and managing common issues, including air pollution, soil contamination, water and sewage, waste management, resource use and efficiency, climate change, and more.

ISO 9001:2015 Internal Auditing Training

OPEN ENROLLEMENT

The ISO 9001-2015 Internal Auditor Training Class is designed to train your personnel to become qualified and confident to conduct internal audits in a positive, constructive approach consistent with the objectives of your management system and adds value to your business. This class teaches the fundamentals of conducting an end to end process audit and includes a number of workshops/case studies that facilitate the learning process.

ISO AS 9100 Internal Auditing Training

OPEN ENROLLEMENT

The ISO AS 9100 Internal Auditor Training Class is designed to train your personnel to become qualified and confident to conduct internal audits in a positive, constructive approach consistent with the objectives of your management system and adds value to your business This class teaches the fundamentals of conducting an end to end process audit and includes a number of workshops/case studies that facilitate the learning process.

Lean Enterprise Overview

OPEN ENROLLEMENT

This course enables all staff members from warehouse to shop to office employees to understand the benefits of lean for their organization; including the key lean principles, tools and techniques and how to approach implementation. Lean thinking has become a widely adopted continuous improvement methodology that can greatly simplify processes and improve performance in both manufacturing and service organizations

Lean Manufacturing – 7S: A Foundation for Improvements

OPEN ENROLLEMENT

In this course, participants will receive an introduction to the 7S System. 7S is a process and method for creating and maintaining an organized, clean, safe, and high performance workplace.

Metrology GD&T

OPEN ENROLLEMENT

Geometric Dimensioning and Tolerancing (GD&T) is an international language used on engineering drawings.

Classes will include... Introduction; Dimensioning and Tolerancing Fundamentals; Symbols, Terms, and Rules; Datums; Form controls – Flatness, Straightness, Circularity, Cylindricity, Free state variation; Orientation – Parallelism, Perpendicularity, Angularity; Position, General – Specifying the position tolerance, Regardless of feature size, Maximum material condition, Shift tolerance, Boundary conditions, "0" Positional Tolerancing; Position, Location – Fasteners, Projected Tolerance Zones, Multiple patterns of features, Composite positional tolerancing, Two single-segment feature control frames, Nonparallel holes, Counterbored holes, Noncircular features, Symmetrical features; Position, Coaxiality; Concentricity and Symmetry; Runout; Profile.

NFPA70E(2018) Electrical Safe Work

OPEN ENROLLEMENT

This course has been updated to cover the 2018 NFPA 70 E requirements needed to protect workers during energized electrical work from electrocution, shock, and arc flashes/blasts.

Operational Equipment Effectiveness (OEE) Through Total Productive Maintenance (TPM) Practices

OPEN ENROLLEMENT

Participants will experience the benefits of implementing OEE and TPM. The class participants will learn how OEE and TPM increases overall equipment effectiveness and how it can help avoid interruptions to production. Also, how OEE and TPM reduces equipment related waste including downtime, speed losses, defects, constant adjustments, breakdowns, etc.

Optimize Inventory Management

COMPLIMENTARY

As demand shifts in a constantly changing economy, it's important to effectively manage one of the highest asset values on your books – inventory. In this workshop, we'll discuss basic concepts of inventory.

Join us for an introductory 1.5 hour workshop and learn how other companies improved in just a few steps.

OSHA 10 hour Card Training

OPEN ENROLLEMENT

OSHA 10-hour training is the primary method used to train workers on hazard recognition and OSHA safety standards. The OSHA 10-hour course for the general industry is for workers who have jobs related to health care, electrical, factory, warehouse, manufacturing, storage and more. This OSHA course covers general industry hazards not specific to those working construction-only jobs. Our OSHA 10-Hour Training course is designed to teach workplace safety and reduce jobsite hazards. Workers will learn about hazard avoidance, workers' rights, filing an OSHA Complaint and more.

Principles of Lean Manufacturing with Live Simulation

OPEN ENROLLEMENT

Implementing lean principles are extremely beneficial for manufacturing companies. The elimination of waste (muda), continuous improvement (kaizen) as well as pull-systems (kanban) will be illustrated in live demonstrations for practical, comprehensible knowledge of Lean Manufacturing. Lean Manufacturing training is based on principals that can be implemented and will become the strong foundation of your organization and employees.

Root Cause Analysis

OPEN ENROLLEMENT

During this workshop you will be introduced to Root Cause Analysis and the foundational principles for an effective problem solving process. The instructor is a Lean expert and the course is designed for problem solving in a manufacturing environment, it is presented in simple easy to understand concepts – perfect for employees and line management.

USDOT Hazardous-Material Transportation Safety Training

OPEN ENROLLEMENT

The Federal hazardous materials transportation law (49 U.S.C. 5101, et seq.) is the statute pertaining to the transportation of hazmat in the United States, and requires the training of ALL hazmat employees. The purpose of this training is to increase a hazmat employee's safety awareness and to be an essential element in reducing hazmat incidents.

Virtual Supply Chain Training Series

OPEN ENROLLEMENT

Organizations no matter what size are involved in hundreds of supply chain processes requiring a cross-departmental and cross-organizational collaboration. Supply Chain Management is a new way of managing business focusing on processes from cradle-to-cradle or cradle-to-grave rather than on functions.

FOOD MANUFACTURING

Current Good Manufacturing Practices (CGMP) Requirements & Readiness

OPEN ENROLLEMENT

Participants will learn how to handle FDA and third party Good Manufacturing Practice (GMP) inspections. The cGMP (current Good Manufacturing Practice) training will also outline how to interact effectively with investigators so that organizations can not only react to inspections but anticipate them as well.

FDA & USDA Food Defense: Intentional Adulteration

OPEN ENROLLEMENT

The FDA released the final rule for "Intentional Adulteration (IA)" according to the FSMA in May 2016 which requires food manufacturers to implement food defense plans. Further, food defense is already a requirements of all GFSI accredited Food Safety Management Systems. Participants will gain a deep understanding of the food defense requirements specifically around (IA) and contamination and how to create a customized food defense plan for their facility. They will actively work on the creation of the plan during the practical part of the training class. The participant will receive a certificate for successful completion of the training after passing the written knowledge test at the end of the training class.

FDA Food Labeling Nutrition Facts

OPEN ENROLLEMENT

On May 27, 2016, the FDA published final rules on the new Nutrition Facts label for packaged foods to reflect new scientific information, including the link between diet and chronic diseases such as obesity and heart disease. The new label will make it easier for consumers to make better informed food choices.

Food Allergens

OPEN ENROLLEMENT

Food allergens are one of the most common reasons for food recalls. Allergen control is an essential part of every food safety program and required by the new FDA Food Safety Modernization Act (FSMA) rule for "Preventive Controls for Human Food". The training class will explain the eight major allergens and how to set up an effective allergen program to avoid cross contact and ensure food safety. Participants will create a framework of the allergen program which can be later customized to their business. A certificate for successful completion will be issued after passing the written knowledge test at the end of the training class.

Food Recalls And Withdrawals

OPEN ENROLLEMENT

Recall and withdrawal procedures are required for food manufacturers under the final FDA Food Safety Modernization Act (FSMA) rule for "Preventive Controls for Human Food". The participants will learn about the elements of a recall and withdrawal procedures and how an effective recall and withdrawal plans need be defined, implemented and frequently tested. The participants will actively work on the development of a recall plan for their facility and will be able to complete a first draft by the end of the training classes. The participant will receive a certificate for successful completion of the training after passing the written knowledge test at the end of the training class.

Food Safety: Cleaning & Sanitation

OPEN ENROLLEMENT

Proper cleaning and sanitizing are essential to producing high quality, safe food products. A well-informed and trained staff provides the foundation for safe food processing. Class covers the following areas: differences between cleaning and sanitation, the four factors of cleaning (TACT WINS), hygienic design, seven steps of sanitation, wet vs. dry cleaning, SSOPs and more! Course also touches on broader categories of cGMP and allergens in the context of cleaning and sanitation. The participant will receive a certificate for successfully completion of the training after passing the written knowledge test at the end of the training class.

Food Safety: Corrective Action and Root Cause Analysis for Manufacturers

OPEN ENROLLEMENT

Corrective action and root cause analysis are essential methodologies to address systemic problems and improve the effectiveness of procedures and management systems. In the first part of the training class, participants will learn the common methodologies of root cause analysis and how to apply them during case studies and practical exercises. The second part of the training class will focus on the implementation of an effective corrective action process including methodologies and evaluation of effectiveness. The participant will receive a certificate for successful completion of the training after passing the written knowledge test at the end of the training class.

FSPCA Foreign Supplier Verification Programs

OPEN ENROLLEMENT

The following course will provide the knowledge to implement the requirements of the Foreign Supplier Verification Programs for importers of food for humans and animals. This course will provide participants with the knowledge to implement the requirements of the "Foreign Supplier Verification Programs (FSVP) for Importers of Food for Humans and Animals" regulation of the U.S. Food and Drug Administration (FDA).

FSPCA Preventive Controls for Human Food Course

OPEN ENROLLEMENT

The rule for "Preventive Control for Human Food" which was released in September 2015 to support the implementation of the FDA Food Safety Modernization Act (FSMA) requires food manufacturers to implement written food safety plans. Every Food Manufacturing Company is required to have a FDA registered PCQI or have access to an independent PCQI available to them within 24 hours. The training participants will get familiar with all requirements of being a PCQI and the understanding on how to design a food safety plan that meets FDA requirements. In addition best practices and examples will be presented and participants can apply the freshly gained knowledge during practical exercises which show how to achieve compliance to the requirements. The participant will receive a certificate for successfully completion of the training after passing the written knowledge test at the end of the training class. If the test is passed by the participant the name of the participant will be registered with the FDA.

HACCP (Hazard Analysis and Critical Control Points)

OPEN ENROLLEMENT

Training participants will learn about the background of HACCP as a food safety system and how it can be practically applied. The course covers the 5 preliminary steps and 7 HACCP principles which are required by the codex alimentarius. In addition best practices and examples will be presented and participants can apply the freshly gained knowledge during practical exercises which show how to apply the HACCP principles and achieve compliance to the requirements. The participant will receive a certificate for successful completion of the training after passing the written knowledge test at the end of the training class.

Internal Auditing For Food Safety Management Systems

OPEN ENROLLEMENT

This Internal Auditor Training Class is designed to train your personnel to become qualified and confident to conduct internal audits in a positive, constructive approach to ensure the effective implementation of a Food Safety Management System. Besides the fundamentals and phases of the audit process this class focuses in addition on the particular requirements of food safety management systems and how to evaluate effectiveness. Practical exercises and case studies will facilitate the learning process. Further, the participants will have the opportunity to work on their individual internal audit plan during the training class. The participant will receive a certificate for successfully completion of the training after passing the written knowledge test at the end of the training class.

OE: Ensuring Compliance with Advertising and Promotional Requirements for Drugs and Medical Devices

OPEN ENROLLEMENT

Federal regulation of the advertising and promotion of pharmaceuticals and medical devices reflects an aggressive attitude on the part of the regulators that demands, in turn, that industry be keenly aware of the legal and regulatory duties, as well as key recent trends in enforcement activities by the Federal Government.

This course will explore in detail what FDA requires of drug and device firms as well as recent current hot buttons in FDA enforcement activity for the advertising arena.

SQF Practitioner

OPEN ENROLLEMENT

Participants will learn about the role and responsibilities of the SQF practitioner, the structure of the SQF code (Edition 8.1), SQF certification audits and scoring system. The requirements of Module 2: "SQF system elements" of and Module 11: "Food safety fundamentals for food manufacturing" of the standard will be explained in detail and discussed under the SQF Food Safety Code for Manufcaturing. The participants will receive a certificate for successful completion of the training after passing the written knowledge test at the end of the training class. They can also choose to take the online exam at the SQFI institute for certification.

EVENTS AND ENGAGEMENT

'MADE IN NEW JERSEY' MANUFACTURING DAY

NJMEP celebrates New Jersey manufacturers who develop and manufacture products and unlock new technologies that grow our economy. They create jobs through entrepreneurship, and their competitiveness revitalizes American manufacturing. National Manufacturing Day aims to empower manufacturers, change public perception about the industry, highlight its economic impacts, and introduce more people to the vast career opportunities in the industry.



STATE-OF-THE-STATE

This event brings together manufacturing and STEM Firm executives, and NJ elected officials to network and discuss opportunities and challenges within the industry. You will have the opportunity to listen to industry experts discuss best business practices.



CAPITAL HILL DAY

MEP is a catalyst for strengthening American manufacturing – accelerating its ongoing transformation into a more efficient and powerful engine of innovation driving economic growth and job creation. NJMEP is one of over 50 MEP Centers across the U.S. and Puerto Rico. Hill Day consists of meetings with each of the New Jersey congressional delegates in the House and Senate office buildings to discuss manufacturing and the important role that NJMEP and the MEP National Network play in assisting small to mid-sized U.S. manufacturers.



FACILITY TOURS

NJMEP has a long history of working with manufacturers to set up visits by legislators, students and scouts. These visits are key to raising the awareness of the power of manufacturing as both an economic driver in the State and as a viable career path. The importance of manufacturing in New Jersey is often overlooked. Hosting a visit can change that. Give us a call... we'll work with you to set up a visit.



II. COUNTY CONTACTS / OFFERINGS, OTHER RESOURCES

COUNTY COLLEGES

ATLANTIC COUNTY

Atlantic County Community College

Scott Griffin, Program Coord.

(609) 343-5651 sgriffin@atlantic.edu

Certificate

Baking Pastry
Baking and Pastry
Business Administration
Business Paraprofessional Management

Degree

Business Administration Computer Applications Computer Programming Computer System Support Engineering

BERGEN COUNTY

Bergen Community College *Barbara Beucler, Program Supervisor* (201) 689-7628

bbeucler@Bergen.Edu

Certificate

Accounting Computer Training Six Sigma Greenbelt

Degree

Business Administration
Business Administration Marketing
Business Management
Integrated Marketing
Project Management

BURLINGTON COUNTY

Rowan College at Burlington County

Leah Arter,

Director of Business Engagement

(856) 222-9311x2545 larter@rcbc.edu

Linda Bobo, Director

(856) 222-9311x2545 lbobo@rcbc.edu

Certificate

Cooking and Baking Small Business

Degree

Construction Management Electrical Engineering Technology Retail Management Technology

CAMDEN COUNTY

Camden County College

Carol McCormick, Director

(856) 374-4908

cmccormick@camdencc.edu

Certificate

CADD

Computer Aided Mechanical Drafting and Design

Computer Graphics

Computer Science

Engineering Technology

Engineering Science

Management Business

Technology - Manufacturing

Degree

Accounting
Biotechnology
Business Administration

CADD

Computer Aided Mechanical Drafting and Design

Computer Graphics

Computer Information Systems

Computer Integrated Manufacturing Engineering Technology

Computer Science

Engineering Technology

Engineering Science

Management

Management Business

Marketing

Microsoft Office

Photonics: Laser / Electro-Optic

Technology

Photonics: Principles of Laser/

Electro-Optics

Professional Studies Office Systems Technology Administrative Assistant

Technical Studies

Web Design and Development

CUMBERLAND COUNTY

Cumberland County College

Dr. Terrence Hardee, Executive Director of Workforce

856-776-2370

thardee@cccnj.edu

Certificate

CAD/ Drafting

Construction Supervision

Engineering Technology/CAD/ Industrial Mechanics

Engineering Technology, Electronic Technology

Engineering Technology

Entrepreneurship/ Small Business

Leadership

Retailing and Retail Operations

Degree

Nuclear Energy Technology

ESSEX COUNTY

Essex County
Community College

Behr Maureen, Director

(973) 877-3300

behr@essex.edu

ESSEX COUNTY continued

Certificate

Business Development Software Development and Programming

Degree

Applied Computer Science Electronic Engineering Technology Manufacturing Engineering Technology

GLOUCESTER COUNTY

Rowan College at Gloucester County

Magid Allen, Director

(856) 468-5000 ext. 5503 amagid@rcgc.edu

Certificate

Engineering Technologies Civil Engineering Technologies Drafting & Design Management Technology Help Desk Support

Degree

Automotive Technology (Ford ASSET Program) Business Administration Engineering Science Process Technology Technical Studies Technical Studies - Business Track

HUDSON COUNTY

Hudson County Community College *Mirasol Catherina, Director* (201) 360-4241

cmirasol@hccc.edu

Degree

Business Administration
Computer Technology
Electronics Engineering Technology
Hospitality Management
(Entrepreneurship)
Management
Technical Studies

HUNTERDON COUNTY

Raritan Valley Community College

Joanie Coffaro, Director (908) 526-1200 x8639 joananne.coffaro@raritanval.edu

Certificate

Advanced Manufacturing
Automotive Technology
Commercial Energy Management
Technology
Computer Programming
Computer Support
Web Developer

Degree

Business Management-Overview of Options

Commercial Energy Management Technology

Computer Programming

Electric Utility Technology

Financial Services Option in Business Management

General Business Option in Business Management

Information Science & Technology

Marketing Option in Business Management

Technical Studies

Web Developer

MERCER COUNTY

Mercer County Community College

Leah Pontani, Dean (609) 570-3656 pontanil@mccc.edu

Certificate

Advanced Manufacturing Technology
Business Communication
Database Administration
Digital Medial Arts
Electronics Engineering Technology
Engineering Science
Microcomputer Applications
Network Engineering Technology
Professional Baking
Project Management Professional
Small Business Management
Web Design

Degree

Accounting
Advance Manufacturing
Advanced Manufacturing Technology
Business Administration
Chemistry
Computer Information Systems
Computer Networking and Technology
Computer Science

Database Administration
Digital Medial Arts

Electrical Engineering Technology

Engineering Science

Mathematics

Microcomputer Applications
Network Engineering Technology

network Engineening led

Physics

Technical Studies

MIDDLESEX COUNTY

Middlesex County

College

Roseann Bucciarelli, Dean, Continuing Education

(732) 906-4681

rbucciarelli@middlesexcc.edu

Certificate

Automotive Technology Computer Aided Drafting Electrical Engineering Technology

Degree

Electrical Engineering Technology Management Mechanical Engineering Technology Small Business Management

MONMOUTH COUNTY

Brookdale Community College

Joan Scocco, Director of Operations (732) 224-2349

jscocco@brookdalecc.edu

Certificate

Advanced Automotive Technician Academic Credit Certificate of Achievement

Automotive, Brakes, Steering, Suspension and Alignment

Specialist Academic Credit Certificate of Achievement

Automotive Electrical/Power Systems Specialist Academic Credit Certificate of Achievement

Automotive Engine Performance Specialist Academic Credit Certificate of Achievement

Automotive Transmission Systems Specialist Academic Credit Certificate of Achievement

Computer Repair Academic Credit Certificate of Achievement

Degree

Automotive Technology Program
Business Management
Business Administration
Computer Science Program
Electric Utility Technology Program,
Overhead Lines
Electric Utility Technology Program,
Substation Option
Electronics Technology Program,
Electronic/Computer Technician Option
Electronics Technology Program,

MONMOUTH COUNTY

(continued)

Electronics Engineering Technology Option

Engineering Program

Mathematics/Science Program,

Mathematics Option

Mathematics/Science Program,

Physics Option

Mathematics/Science Program,

Science Option

Network Information Technology

MORRIS COUNTY

County College of Morris

Irena Kaler, Director

(973) 328-5085

ikalero@ccm.edu

Certificate

Advanced Electronics

Advanced Mechanical Analysis

Assembly & Test

Basic Electronics

CAD/CAM Drafting

Engineering Technology

Mechanical CAD

Degree

Biomedical Equipment

Business Administration

Chemical Technology

Electronics Engineering Technology

Engineering Science

Small Business Management

OCEAN COUNTY

Ocean County College

Kaitlin Everett, Director of Continuing Education and Workforce Development

(732) 255-0400x2816

(732) 255-0400x2816

keverett@ocean.edu

Certificate

Biology

Business Administration

Chemistry

Computer Technology

Engineering

Information Systems & Information

Technology

Math

Physics

Technical Studies

Degree

Biology

Business Administration

Chemistry

Computer Technology

Engineering

Information Systems & Information

Technology

Math

Physics

Technical Studies

PASSAIC COUNTY

Passaic County Community

College

Janet Albrecht, Dean, Continuing

Education/ Workforce

Development

(973) 684-5536

jealbrecht@pccc.edu

Certificate

Baking

AutoCAD Drafting

Computerized Accounting

Graphic Design

IT Network Administration

IT Technical Support

IT Web and Mobile Development

Welding

Plumbing Technology

Microcomputer Software Specialist

Degree

Applied Computer Science

Business Administration

Engineering Science

Environmental Sustainability

Biology

Mathematics

Accounting

Digital Media Production and

Distribution

Electronic Engineering Technology

Graphic Design

IT Network Administration

IT Technical Support

IT Web and Mobile Development

SALEM COUNTY

Salem Community College

Ron Burkhardt, Director

(856) 351-2651

rburkhardt@salemcc.edu

Certificate

Administrative Assistant

Degree

Business Administration

Chemistry

Scientific Glass Technology Technical Studies

SOMERSET COUNTY

Raritan Valley Community College

Joanie Coffaro, Director

(908) 526-1200 x8639

joananne.coffaro@raritanval.edu

Certificate

Advanced Manufacturing

Automotive Technology

Commercial Energy Management

Technology

Computer Programming

Computer Support

Web Developer

Degree

Business Management-Overview of Options

Commercial Energy Management

Technology
Computer Programming

Electric Utility Technology

Financial Services Option in Business

Management

General Business Option in Business Management

Information Science & Technology

Marketing Option in Business

Management Technical Studies

Web Developer

SUSSEX COUNTY

Sussex County College

Jon Connolly, Ph.D, President

(973) 300-2124

wfullem@sussex.edu

Certificate

Computer Information Systems
Machine Tool Technology

Web Design

Web Design
Web Publishing

Degree

Accounting

Business Administration

Business Management

Chemistry

Computer Information Systems

Computer Science

Engineering Science

Information Systems

Machine Tool Technology

Mathematics

New Media Communications **Technical Studies**

UNION COUNTY

Union County College

Lisa Hiscano, Executive Dir of CE & Workforce Dev

(908) 965-2358 hiscano@ucc.edu

Degree

Biology Chemistry Engineering Computer Science Mathematics

Technical Studies

WARREN COUNTY

Warren County College

Dawn Smith, Coordinator, College Marketing Integration

(908) 835-4029 dsmith3@warren.edu

Certificate

Business Administration Communications Computer and Information Sciences Graphic and Web Design Small Business Management Webmaster

Degree

Biology

Business Administration Business Management

Chemistry

Communications

Computer and Information Sciences Computer Information Services

Graphic and Web Design

Small Business Management

Technical Studies

Technical Studies - VIPER

Webmaster

VOCATIONAL - TECHNICAL SCHOOLS

ATLANTIC COUNTY INSTITUTE OF TECHNOLOGY MAYS LANDING

Dr. Philip Guenther, Superintendent (609) 625-2249, ext. 1401

pguenther@acitech.org

Manufacturing-related programs

Academy of Aviation Technology Academy of Building Trades Academy of Culinary Arts Academy of Information Technology Academy of Math Engineering & Science Auto Technology Computer-Aided Drafting & Design

Adult Programs

Welding

BERGEN COUNTY TECHNICAL SCHOOL PARAMUS, TETERBORO, **HACKENSACK**

Dr. Howard Lerner, Superintendent

(201) 343-6000, ext 4005 howler@bergen.org

Applied Technology High School, Paramus

With a curriculum centered on "smart machines," students learn to apply math, science, and technology to hands-on projects in the fields of automation, electronics, and advanced manufacturing. They also learn the essential skills

they need to pursue careers in a wide variety of areas, including engineering technology, and benefit from dualenrollment coursework that allows them to earn advanced standing in several technical associates degree programs at Bergen Community College, including an A.A.S. program in General Engineering Technology.

Other manufacturing-related programs

Academy for Business and Finance Academy for Engineering and Design Technology

Academy for Medical Science Technology Academy for Technology and Computer

Academy for the Advancement of Science and Technology

Aerospace Engineering

Automotive Engineering Technology

Biomedical Sciences

Computer Science

Culinary Science/Culinology

Digital Media

Electrical Trades

Engineering Technologies and Engineering-Related Fields

Strategic Asset Management

Adult Training Programs

3D Printing

Apprenticeship related technical instruction

Computer training

Electrical trades

Makerspace

Welding

BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY MEDFORD AND WESTAMPTON

Dr. Christopher Nagy, Superintendent (609) 267-4226, ext 8200 cnagy@burlcoschools.org

Advanced Manufacturing and Fabrication Program, Medford

Operated through a partnership with Rowan College at Burlington County, the new Advanced Manufacturing and Fabrication Program includes a general overview of the manufacturing industry and advanced manufacturing processes, as well as specific coursework in CNC, computer assisted design (CAD), machining, and welding, all aligned with a rigorous academic program.

Other manufacturing related programs

Architecture and Design Technology

Automotive Technology

Computer Aided Drafting and Design

Electrical Technology

Electronic & Computer Engineering

Technology Academy

Heavy Equipment/Diesel Technology

Information Technology

Pre-Engineering

Welding Technology

Adult Programs

Advanced Manufacturing and Fabrication (similar to HS program)

Apprenticeship related technical instruction Welding Technology

CAMDEN COUNTY TECHNICAL SCHOOLS, PENNSAUKEN AND GLOUCESTER TOWNSHIP

Patricia Fitzgerald, Superintendent (856) 767-7000 ext. 5401 pfitzgeraldl@ccts.net

Pre-engineering/Industrial Track

The Pre-Engineering curriculum focuses on engineering practices relative to problem solving, conceptual and product design, programming, manufacturing, documentation, and presentation. Applications to these processes include but are not limited to: 3D modeling, robotics programming, rapid prototyping, conventional and CNC machining, and digital electronics. Students use computers, engineering graphics, testing devices, and other equipment in a laboratory setting. Students also learn the principals of technical reading and writing, and legal and professional ethics of engineering.

Other manufacturing related programs

Accounting and Finance
Automotive Technology
Digital Media Communications
Environmental Studies
Graphic Arts and Design
Green Engineering and Design
Information Technology
Pre-Engineering
Welding

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT, CAPE MAY COURT HOUSE

Dr. Nancy Hudanich, Superintendent (609) 380-0210 nhudanich@capemaytech.com

Manufacturing-related programs

Automotive Technology
Food Production Technology
HVAC Heating, Ventilation, Air
Conditioning-Refrigeration/
Sustainable Energy
Information Technology
Pre-engineering Technology with
CAD, Robotics and UAS
Small Engines & Light Diesel Technology
Welding

Adult Programs

Computer Technology

Outboard Engine Welding

CUMBERLAND COUNTY TECHNICAL EDUCATION, VINELAND

Dr. Dina Rossi, Superintendent

(856) 451-9000 ext. ext 2201 drossi@cctechnj.org

Manufacturing-related programs

Automotive Technology
Engineering
Business/Information Technology
Weldina

Adult Programs

Automotive Technology Industrial Maintenance

ESSEX COUNTY SCHOOLS OF TECHNOLOGY, DONALD M. PAYNE, SR. TECH (NEWARK), NEWARK TECH AND WEST CALDWELL TECH

Dr. James M. Pedersen, Superintendent (973) 412-2050 jpedersen@essextech.org

Manufacturing-related programs

CAD/CADD Drafting
Drafting and Design Technology
Electrical Maintenance and Construction
Green Energy Academy
Pre-Engineering
Robotics
Welding Technology

Adult Programs

Welding

GLOUCESTER COUNTY INSTITUTE OF TECHNOLOGY, SEWELL

Michael Dicken, Superintendent

(856) 468-1445 ext. 2702 mdicken@gcecnj.org

Manufacturing-related programs

Academy of Engineering
Academy of Finance and Business
Management
Academy of Information Technology
and Digital Communications
Automotive Technology
School of Construction Technology

(HVACR/Electrical/Plumbing/ Building Trades) School of Culinary Arts Welding

Adult Programs

School of Construction Technology (HVACR/Electrical/Plumbing/ Building Trades) School of Culinary Arts Welding

HUDSON COUNTY SCHOOLS OF TECHNOLOGY, SECAUCUS AND JERSEY CITY

Amy Lin-Rodriguez, Acting Superintendent

(201) 662-6701 alinrodriguez@hcstonline.org

D-FAB: Design, Fabrication and Mechatronics

This new program, focused on design, fabrication and mechatronics, will grow the next generation of technology workers through skill development and flexible degree pathways. With multiple access points and degree/training options for learners from high school through college, the program has been planned and implemented in collaboration with employers and higher education. The program will utilize the dual training model employed in Germany, through which students will learn in school and on the job.

Other manufacturing related programs

Academy of Biomedical Sciences
Academy of Environmental Sciences and
Sustainability
Architecture & Design
Business

HUDSON COUNTY continued

Computer Programming Engineering Technology Industrial Design & Animation

Adult Programs

Computer Aided Drafting & Design Welding

HUNTERDON COUNTY
VOCATIONAL SCHOOL
DISTRICT. FLEMINGTON
(AND ACADEMY LOCATIONS
AT REGIONAL HIGH
SCHOOLS)

Dr. Kimberly Metz, Superintendent

(908) 788-1119, ext 2001 kmetz@hcvsd.org

Manufacturing-related programs

Biomedical Sciences Academy
Computer Science and Applied
Engineering Academy
Environmental Sustainability and
Engineering Academy
Automotive Technology
Computer Science
Construction Science
Environmental Sustainability & Engineering
Heavy equipment operations

Adult Programs

Computers Welding

MERCER COUNTY TECHNICAL SCHOOLS, TRENTON AND PENNINGTON

Dr. Kimberly Schneider, Superintendent (609) 586-2129, ext 1000 Kschneider@mcts.org

Full Time STEM Academy

The Mercer County Technical School District launched a STEM (science, technology, engineering and math) Academy in September 2015. The STEM Academy, a partnership with Mercer County Community College, provides Mercer County high school students with academically challenging and rigorous curriculum including Project Lead The Way, a project and problem-based curriculum. Students are working toward the completion of college credits and industry credentials while in high school. Student learning is enhanced through key business partnerships allowing for multiple workplace readiness and experiential learning opportunities. In this specialized learning environment, students will apply what they know, identify problems, find unique solutions, and lead their own learning.

Manufacturing-related programs

Architecture, Engineering and Design Automotive Technology Building Maintenance Trades Business Office Applications and Technology Diesel Technology Information Technology

Adult programs

Black Seal Boiler

Blue Seal Refrigeration Diesel/Truck Technology HVACR Principles Ind. Pneumatics (IMM) Machine Shop Machine Tool & Die Welding

Certificate Programs

Computer Applications for Business

MIDDLESEX COUNTY VOCATIONAL & TECHNICAL SCHOOLS, EAST BRUNSWICK, EDISON, PISCATAWAY, PERTH AMBOY AND WOODBRIDGE

Dianne Veilleux, Superintendent (732) 257-3300 ext.1911 veilleuxd@mcts.net

MIDDLESEX COUNTY-PRE-ENGINEERING AND MANUFACTURING TECHNOLOGY

Jorge E. Diaz, Superintendent (732) 257-3300 ext 191 diazj@mcmsnj.net

Pre-Engineering and Manufacturing Technology Program, East Brunswick

This new program includes instruction on tools, materials, production process, machine operations, automated line operations, technical and quality control, engineering analysis, instrumentation, programmable logic controllers (PLCs), electronics, hydraulics and pneumatics, process control, computer aided design (CAD), computer-aided manufacturing (CAM), and robotics.

Other manufacturing-related programs

Academy for Allied Health and
Biomedical Science
Academy for Science, Mathematics
and Engineering
Agriscience Technology
Automotive Technology
Civil/Mechanical Engineering Technology
Computer Applications for Business
Computer – Assisted Drafting (CAD)
Electrical/Computer Engineering
Technology
Electrical Technology
Global Logistics

Global Logistics
Machine Tool Technology and Fabrication
Supply Chain Management

Welding

Apprenticeship Programs

Electrical Trades
Instrumentation
Machine Trades
Maintenance Mechanics/ Millwrighting
Welding

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT, FREEHOLD, NEPTUNE, LINCROFT AND OTHER LOCATIONS THROUGHOUT MONMOUTH COUNTY

Timothy McCorkell, Superintendent (732) 431-7942 ext 7946 tm@ctemc.org

Pre-Manufacturing and Robotics, Eatontown

MCVSD partners with Festo Didactic, Inc., to offer shared-time high school juniors and seniors the opportunity to prepare for careers in advanced manufacturing, engineering & robotics. Students earn industry-recognized certifications and participate in hands-on experiences as well as on-the-job training through internships and other structured learning experiences.

Other manufacturing-related programs

Biotechnology High School
High Technology High School
Marine Academy of Science and
Technology
Automotive Technology
Building Trades
Carpentry
Diesel Mechanics
Electricity
HVAC
Materials Handling

Marine Trades

Plumbing & Pipefitting

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT, DENVILLE, RANDOLPH AND OTHER LOCATIONS IN MORRIS COUNTY

Scott Moffit, Superintedant (973) 627-4600, ext 213

moffitts@mcvts.org

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MORRIS COUNTY ENGINEERING DESIGN AND ADVANCED MANUFACTURING

Shari Castelli

(973) 627-4600 ext. 206 castellis@mcvts.org Engineering School Morris

Engineering, Design and Advanced Manufacturing (EDAM)

EDAM is a shared-time programs for high school juniors and seniors offered by MCVSD and the County College of Morris (CCM) in partnership with several manufacturing companies. Located on the campus of CCM in Randolph, this program offers students classes in engineering, computer science, electronics, and other technology applications to earn college credits before high school graduation. Students enrolled in EDAM will also earn CCM certificates of achievement in Mechanical Computer Aided Drafting and Engineering Technology.

Other manufacturing-related programs

Automotive Technology

Biotechnology (Mountain Lakes HS)
Computer & Information Sciences
Cybersecurity & Information Protection
(at CCM)

Environmental Science (Jefferson HS) Finance & International Business Math, Science & Engineering (Morris Hills HS) Machining & Welding Technologies

OCEAN COUNTY VOCATIONAL-TECHNICAL SCHOOL, TOMS RIVER, BRICK AND OTHER LOCATIONS THROUGHOUT OCEAN COUNTY

William Hoey, Superintendent

(732) 240-6414 ext. 3318 whoey@mail.ocvts.org

Precision Machine Technology (a 10-month accelerated program for adult students)

The OCVTS Precision Machine Technology Program (PMT) offers accelerated training in modern and relevant career pathways in the manufacturing industry. Areas of study include: Computer Numerical Control (CNC) theory and operations, manual machine operations (mill and lathe), basic welding, automation, prototyping, production planning, CNC milling, CNC lathe, engineering analysis and quality control, theory, programming and operations, and robotics. Students are afforded the opportunity to receive OSHA-10 Safety Certification Training.

Other manufacturing-related programs

Agricultural & Environmental Sciences
Architectural/Engineering Design
Aviation Aerospace Technology
Automotive Technology
Building Construction Technology
Computer Science
Computer Service Repair
Electrical Trades/Integrated Cabling
Technology
Fashion Merchandising/Design
Marine Academy of Technology and
Environmental Science (MATES)
Marine Trades
Welding

PASSAIC COUNTY TECHNICAL INSTITUTE, WAYNE

John Maiello, Superintendent (973) 389-4203

imaiello@pcti.tec.ni.us

School of Applied Technology

Manufacturing Technology introduces young minds to the metal fabrications industry. The goal of the course work is to prepare students for entry level employment in the machining industry or to continue on to post-secondary training. Students work in a state of the art manufacturing training facility. The technical lab is equipped with a computer lab offering training in MasterCam, and has a production floor equipped with manual lathes, mills, surface grinders, saws and surface grinders. The CNC lab is equipped with state of the art HAAS lathes and mills. Recently the program has adopted an articulation agreement offering 10 credits in Applied Metrology, Machine Tool Principles and CNC Programming. Upon completion of this comprehensive program, students are afforded the opportunity to either enter the workforce, continue to post-secondary training or a combination of both pathways.

School of Applied Engineering

The rigorous and relevant four-course sequence allows students to integrate the fields of CAD/drafting, digital electronics and engineering principles as they study the concepts of technical skills for

the design, integration of systems, the execution of new product designs, the improvement of manufacturing processes, and the management and direction of physical and/or technical function within logistics, manufacturing and supply chain operations. In Applied Engineering, students engage in open-ended problem solving, learn and apply the engineering design process, and use the same industryleading technology and software. Students are immersed in design as they investigate topics such as sustainability, mechatronics, forces, structures, digital electronics and circuit design, manufacturing, which gives them an opportunity to learn the application of engineering disciplines before entering the workforce or postsecondary education. This program offering consists of three interrelated courses by the end of the third year of implementation: Introduction to CAD /Drafting, concepts of Engineering, and a specialization course or the capstone course in Engineering Design & Development.

Other manufacturing-related programs

School of Automotive Technology
School of Business Careers –
concentrations in Logistics, Marketing and
Global management
School of Construction Technology –
Welding Technology
Academy of Finance
Academy of Information Technology
STEM Academy

Adult programs

Computer Science Machine trades Small engine repair Welding

SALEM COUNTY TECHNICAL SCHOOLS, WOODSTOWN AND OTHER LOCATIONS THROUGHOUT SALEM COUNTY

John R. Swain, Superintendent (856) 769 0101 ext 5301 jswain@scvts.org

Manufacturing-related programs

Academy of Medical Sciences Academy for Energy Applications Computer-Assisted Design and Drafting Electrical Technology Welding Technology

Adult programs

Welding

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS, BRIDGEWATER

Dr. Chrys Harttraft, Superintendent (908) 526-8900 ext. 7276 charttraft@scvts.net

Mechatronics, Engineering and Advanced Manufacturing (MEAM)

The MEAM program is offered through a partnership with Raritan Valley Community College (RVCC), as well as local businesses to educate students to apply mathematical and scientific principles to the design, development and operational evaluation of physical systems used in manufacturing and end-product systems used for specific uses. As part of the partnership, RVCC will offer a minimum of thirteen college credits for students who successfully complete the program. Upon graduation, students will be ready to enter the workforce or pursue further education in highly coveted science, technology, engineering and math (STEM) careers.

Other manufacturing-related programs

Automotive/Diesel technology Integrated technology systems Plumbing and environmental technology Welding

SUSSEX COUNTY TECHNICAL SCHOOL, SPARTA

Gus Modla, Superintendent

(973) 383-6700 ext. 211 gmodla@sussex.tec.nj.us

Manufacturing-related programs

Architectural Technology
Electrical Technology
Electronic Commerce (E-Commerce)
Electronics Technology
Engineering
Welding

Adult programs

Apprenticeship training Welding

UNION COUNTY VOCATIONAL-TECHNICAL SCHOOLS, SCOTCH PLAINS

Gwendolyn Ryan, Acting Superintendent (908) 889-8288 ext 120 gryan@ucvts.org

Manufacturing-related programs

Union County Magnet High School (engineering)

Makerspace

Academy for Information Technology

Union County Vocational-Technical High School

School of Design School of Sustainable Sciences

Union County Career & Technical Institute

Automotive Technology Electrical Technology Welding Technology

Adult programs

Electrical Technology Automotive Technology

WARREN COUNTY VOCATIONAL-TECHNICAL SCHOOL, WASHINGTON, NJ

Ray Gara, CIE/Apprentice Coordinator (908) 835-2841 garar@wctech.org

Manufacturing-related programs

Electronics technology Engineering and architecture Welding and fabricating



WORKFORCE DEVELOPMENT BOARDS

Atlantic County WDB

Francis Kuhn, Executive Director

(609) 485-0153 ext. 4805 kuhn francis@aclink.org

https://atlanticcountywdb.com/

Bergen County WDB

Tammy Molinelli, Executive Director

Phone: (201) 343-8830 ext. 4004 tammol@bergen.org

http://bergenworkforce.org/

Burlington County WDB

Kelly A. West, Executive Director

(609) 265-5603 kwest@rcbc.edu

http://www.co.burlington.nj.u s/327/ Workforce- Development-Board

Camden County WDB

Jeffrey S. Swartz, Executive Director

(856) 751-1500 jeff@ccwib.com

http://ccwib.com/home.html

Cumberland/Salem/Cape May WDB

Allison Spinelli, Executive Director

(856) 696-5660 ext. 3004

aspinelli@ccoel.org

http://www.co.cumberland.nj.us/content/22602/23188/24016/25192.aspx

Essex County WDB

Howard Weiss, Acting Executive Director

(973) 621-2011

howard.weiss@dol.nj.gov

http://essexcountynj.org/economic-dev-training-employment/

Gloucester County WDB

Michelle Shirey, Director

(856) 384-6902

mshirey@co.gloucester.nj.us http://www.gloucestercountynj.gov/

depts/w/wib/default.asp Greater Raritan WDB

Paul Grzella, Interim Director

(908) 218-4300

grzella@co.somerset.nj.us https://www.thegrwdb.org/

Hudson County-Jersey City WDB

Michelle Defilippo - Director

(201) 369-4373, ext. 2506 mdefilippo@hcnj.us https://hcjcwdb.org/

Mercer County WDB

Virgin Velez, Director

(609) 989-6824

vvelez@mercercounty.org https://www.mercercounty.org/ departments/one-stop-career-center

Middlesex County WDB

Kevin Kurdziel, Director

(732) 745-3601 kevin.kurdziel@dol.nj.gov https://www.mcwdb.org/

Monmouth County WDB

Lawrence Sternbach, Executive Director

Phone: (732) 683-8850 x 3711 Lawrence.Sternbach@dol.nj.gov https://workinmonmouth.com/

Morris/ Sussex/Warren WDB

Dr. Jane Armstrong, Executive Director (973) 829-8661 jarmstrong@co.morris.nj.us https://mswwdb.org/

Newark WDB

Karen S. Gaylord, Executive Director

(973) 733-7933

gaylordk@ci.newark.nj.us http://www.newarkwdb.org/

https://sites.google.com/view/nlwdb/home

Ocean County WDB

Tracy Maksel, Director

(732) 506-5374

tmaksel@co.ocean.nj.us

http://www.co.ocean.nj.us/OC/OCDHS/frmWDB.aspx

Passaic County WDB

Duwan Bogert, Director

(973) 569-5082 duwanb@passaiccountynj.org

http://wdbpc.org/

Union County WDB *Antonio Rivera, Director*

(908) 527-4195 arivera@ucnj.org http://ucnj.org/wdb/



TRADE SCHOOLS

DeVry University

(732) 729-3960, (866) 338-7934 www.devry.edu/universities/new-jersey/ north-brunswick-campus.html

Eastwick College

Sean Mitchell

(973) 755-1766 ext 8416 smitchell@hohokus.edu

Hohokus School Of Trade and Technical Sciences

Marco Zambonino, Admissions Director (862) 437-8405

mzambonino@hohokus.edu

Lincoln Tech

Susan English

(844) 215-1513 senglish@lincoIntech.com www.lincoIntech.edu/contact

Universal Technical Institute

Steve McElfresh, Campus President

(973) 866-2202 smcelfresh@uti.edu www.uti.edu

Universal Technical Institute

Courtney Woodward, Employment Services Director

(973) 866-2233 cwoodward@uti.edu www.uti.edu

4 YEAR COLLEGES

Berkeley College

David J. Bertone, Vice President of Undergraduate Enrollment

Tel: (201) 967-9667 ext. 1209 Fax: (201) 265-6446t DB@berkeleycollege.edu

Montclair State University

Peter J. McAliney, Ph.D. Executive Director, Continuing and Professional Education

Tel: (973) 655-6824 Fax: (973) 655-3403

mcalineyp@mail.montclair.edu

New Jersey Innovation Institute at NJIT

Ian Trammell, Executive Director

Economic & Cluster Development MLK Boulevard, Newark, NJ 07102 (973) 596-5578 ian.trammell@njii.com

New Jersey Institute of Technology

Raymond Vaccari, MBA, PMP NJIT Director of Advanced Manufacturing Programs

University Heights Fenster Hall Room 157 Newark, NJ 07102-1982 (973) 596-3065 raymond.vaccari@njit.edu

Rowan University

Horacio Sosa, PhD Vice President, Division of Rowan Global Learning & Partnerships (Rowan Global)

201 Mullica Hill Rd., Savitz Hall Glassboro, NJ 08028 (856) 256-5121 sosa@rowan.edu

Rutgers University

Dalynn R. Knigge, MLIS Assistant Director, Continuing Studies (732) 584-6365

knigge@rutgers.edu lifelonglearning.rutgers.edu

Stevens Institute of Technology

Allison Ruppino, Director for Continuing and Professional Education

(201) 788-4986 www.webcampus.stevens.edu/ Allison.Ruppino@stevens.edu



AFFILIATED ASSOCIATIONS

Special thanks to our affiliates: There are many complimentary organizations in New Jersey that we partner with in order to work to keep New Jersey a place where we can educate and employ our workforce. We thank them for their support.

African American Chamber of Commerce

Jacqueline Baptiste Executive Assistant to Founder, President & CEO

(609) 571-1620 jbaptiste@aaccnj.com

Chamber of Commerce Southern NJ Debra DiLorenzo, President & CEO

(856) 424-7776 x114 ddilorenzo@chambersnj.com

Chemical Industry Council

Dennis Hart

(609) 392-4214 dhart@chemistrycouncilnj.org

Commerce and Industry Association of New Jersey

Anthony Russo, President (201) 368-2100 arusso@cianj.org

Employer Association of New Jersey

Brian Choi, Managing Partner / CEO

Jonathon Illenye, Research and Special Projects jonathon@eanj.org

Food Institute of NJ

(855) 791-5570 brian.todd@foodinstitute.com

Material Handling Society of NJ, Inc.

Dhrunal Patel, President

(888) 496-4765 dhrunal.patel@cvshealth.com

Meadowlands Chamber Jim Kirkos, President & CEO

(201) 939-0707 x2941 jkirkos@meadowlands.orr

Morris County Chamber of Commerce

Meghan Hunscher, President (973) 539-8270

Meghan@morrischamber.org

Morris County Economic Development Council

Craig Schlosser, Executive Director (973) 539-8270 Cschlosser@morriscountyedc.org

New Jersey Chamber of Commerce

Ray Zardetto, Senior Vice President, Communications

(609) 989-7888 ext. 116

New Jersey Food Processors Association

Michele Von Deak, Executive Director

(888) 859-8832

New Jersey Technology & Manufacturing Association

Tom Kohler, Board President

(848) 333-5994

tkohler@walshbenefits.com

NJBIA

Betty Boros, Chief Member Strategy Officer

(609) 393-7707 bboros@njbia.org

NJ Restaurant & Hospitality Association

Dana Lancellotti, President (800) 848-6368

info@njrha.org

Somerset County Business Partnership

Chris Edwards, President and CEO info@scbp.org

Statewide Hispanic Chamber of Commerce

Danilo Melan, Assistant Manager (201) 935-0035 dmelan@shccnj.org



III. STATE RESOURCES

Programs and Offerings from the State of New Jersey

The State of New Jersey offers many resources that can be helpful to your organization. These resources include opportunities from the Governor's office though the Business Action Center and the Department of Labor. The New Jersey legislature has also taken initiatives though the creation of the Manufacturing Caucus. Our state government also has initiatives to help minority and small business as well as to conquer red tape, including administrative and legislative obstacles. To find out more about these programs, please contact: Constantina Meis, cmeis@njmep.org

DOL OFFERINGS – GRANTS/APPRENTICESHIPS/INDUSTRY PARTNERSHIPS

New Jersey Department of Labor & Workforce Development

John Fitch Plaza, PO Box 055, Trenton, NJ 08625

Kerri Gatling, Chief, Industry Partnership

(609) 292-2468

kerri.gatling@dol.nj.gov

Howard K. Miller Jr., Chief of Business Services

(609) 984-4437

howard.miller@dol.nj.gov

Nicholas Toth, Assistant Director, Office of Apprenticeship

(609) 777-2791

nicholas.toth@dol.nj.gov

New Jersey Manufacturing Extension Program, Inc. Kathleen Baldwin, Sales Support Manager

(973) 998-9801

kbaldwin@njmep.org

New Jersey Office of Apprenticeship

https://www.state.nj.us/labor/apprenticeship/index.html

New Jersey Industry Partnerships

https://www.nj.gov/labor/employer-services/industry-partnerships/

GROWING APPRENTICESHIP IN NONTRADITIONAL SECTORS (GAINS)

The purpose of the GAINS program is to promote the expansion and development of United States Department of Labor (USDOL) approved Registered Apprenticeship programs that drive economic development through skills and educational attainment and create pathways to better-paying careers and advanced credentials. All occupations that are recognized by US DOL as "apprenticeable" are encouraged to apply.

UPSKILL: NJ INCUMBENT WORKER TRAINING GRANTS

NJ Incumbent Worker Training Grant funds are competitively awarded to New Jersey employers to provide cost reimbursement assistance directed at training incumbent frontline employees to meet the current and future occupational skill requirements of available high wage, middle-skill and high-skill jobs in New Jersey. Grant funds are intended to achieve measurable outcomes for the employees trained, "seed" occupational skills training, and support New Jersey businesses in acquiring a skilled workforce.

OPPORTUNITY PARTNERSHIP TRAINING GRANT

The purpose of the Opportunity Partnership Grant (OPG) program is to assist displaced/dislocated workers secure

employment by providing high-quality occupational training in growth industry sectors recognized and driven by employer's needs. The ultimate goal of the Opportunity Partnership Grant program is to re-connect participants with gainful employment opportunities, with the objectives of financial self-sufficiency and career advancement coupled with increased earnings. In an effort to provide training services that are needed in the prospective occupational area, applicants are encouraged to review the Labor Market Information Data for Occupational Listings at the LWD website: http://www.nj.gov/labor/lpa/LMI_index.html.

PRE-APPRENTICESHIP IN CAREER EDUCATION (PACE)

The purpose of the PACE Program is to prepare individuals to enter and succeed in Registered Apprenticeship programs. These pre-apprenticeship programs have a documented partnership with at least one Registered Apprenticeship program sponsor and together, they expand the participant's career pathway opportunities with industry-based training coupled with classroom instruction. The program will drive economic development through skills and educational attainment and create pathways to betterpaying careers and advanced credentials.

NJBAC - TRAINING SUPPORT

The New Jersey Business Action Center (NJBAC) is a state agency offering free and confidential assistance to help your business grow. As a "one-stop shop," NJBAC can help businesses of all sizes and types manage the state's regulatory processes, boost exports, gain access to financial resources where applicable and tackle other obstacles along the way. Visit their website https://nj.gov/state/bac/ where you can download the NJBAC guide or contact their business advocates at 1-800 JERSEY 7.

NJ Business Action Center

Melanie Willoughby, Executive Director (609) 462-6917 Melanie.Willoughby@sos.nj.gov

Bergen, Passaic, Hudson, Monmouth, Ocean *Stephen Milgrom, Manufacturing/Logistics*(609) 633-8600, C (609) 306-7518
Stephen.Milgrom@sos.nj.us

Essex, Sussex, Somerset, Camden, Atlantic, Cumberland Sho Islam, Food & Beverage

(609) 292-9934, C (609) 433-18945 Sho.Islam @sos.nj,us

Warren, Morris, Union, Middlesex, Gloucester Irene Crespo, Life Sciences/Technology

(609) 984-9831, C (609) 306-1800 Irene.Crespo@sos.nj.us

Mercer, Hunterdon, Burlington, Salem, Cape May

Myles Pressey, Film/Digital Media (609) 984-6922 C (609) 954-5366 Myles.Pressey@sos.nj.us

The New Jersey Office of Export Promotion, located in the Business Action Center, can:

- Assist your company in identifying global business opportunities and developing an export plan.
- Advise on details of exporting once you've entered the global marketplace and connecting you with federal resources available abroad.
- Provide you with an additional suite of services that have received the President's "E Star" Award from the U.S.
 Department of Commerce, the Nation's highest honor for export excellence recognizing organizations that contribute significantly in the effort to increase U.S. exports.

NJ STATE TRADE EXPANSION PROGRAM (NJSTEP)

The Office of Export Promotion administers the NJSTEP grants through a competitively awarded grant from the U.S. Small Business Administration. NJSTEP has been awarded funding for seven consecutive years and has advised and assisted hundreds of businesses, supporting millions of dollars of export sales around the world.

Eligible businesses are considered to receive financial awards to partially offset export promotion costs such as:

- Participation in International and U.S. Trade Events
- Participation in Department of Commerce Organized Trade Missions
- Fees for services provided by the U.S. Commercial Service (USCS)
- Translations of websites and marketing literature

For further information regarding services from the Office of Export Promotion and to learn how to apply for the NJSTEP program, please contact Eddy S. Mayen at 609-633-1182 or eddy.mayen@sos.nj.gov



BPU / ENERGY EFFICIENCY

The Board of Public Utilities ("Board") is the state agency with authority to oversee the regulated utilities, which in turn provide critical services such as natural gas, electricity, water, telecommunications and cable television. The law requires the Board to ensure safe, adequate, and proper utility services at reasonable rates for customers in New Jersey. The Board addresses issues of consumer protection, energy reform, deregulation of energy and telecommunications services and the restructuring of utility rates to encourage energy conservation and competitive pricing in the industry. The Board also has responsibility for monitoring utility service and responding to consumer complaints.

New Jersey's Clean Energy Program (NJCEP) promotes increased energy efficiency and the use of clean, renewable sources of energy including solar, wind, geothermal, and sustainable biomass. The results for New Jersey are a stronger economy, less pollution, lower costs, and reduced demand for electricity. NJCEP offers financial incentives, programs, and services for residential, commercial, and municipal customers.

NEW JERSEY CLEAN ENERGY PROGRAM: NJ SMARTSTART BUILDINGS PROGRAM

Financial incentives are available for upgrading individual heating and cooling systems, water heating, lighting and controls, refrigeration/freezer ECM motors, variable frequency drives, and more. There's even a custom path for energy efficiency measures with demonstrated cost justification, which are handled on a case-by-case basis. Starting July 1, enhanced incentives are available for certain facilities.

NEW JERSEY CLEAN ENERGY PROGRAM: CUSTOMER TAILORED ENERGY EFFICIENCY PROGRAM

A supplement to the current New Jersey Commercial and Industrial incentive programs, offering a streamlined approach to developing and implementing energy efficiency projects for midto-large customers. CTEEP allows customers to bundle multiple prescriptive and custom measures into one application with one project delivery approach. Customers can install advanced and emerging technologies which are not currently addressed under SmartStart Buildings. Larger customers with multiple measures can access incentives for their targeted energy efficiency projects without enrolling in a whole-building program.

NEW JERSEY CLEAN ENERGY PROGRAM: PAY FOR PERFORMANCE PROGRAM

Designed for larger buildings, Pay for Performance offers a comprehensive, whole-building approach with incentives that are directly linked to energy savings. Program partners provide technical services, Energy Reduction Plans, financial plans for funding the project and a construction schedule for implementation.

NEW JERSEY CLEAN ENERGY PROGRAM: DIRECT INSTALL PROGRAM

Created specifically for existing small to medium-sized facilities, Direct Install pays up to 70% of the project cost for replacing lighting, HVAC and other outdated operational equipment with energy efficiency alternatives.

NEW JERSEY CLEAN ENERGY PROGRAM: COMBINED HEAT & POWER (CHP) AND FUEL CELLS

Most CHP systems include a natural gas-fueled combined cycle combustion turbine to produce both steam and electricity from a single fuel source located on-site. These highly efficient technologies recover the heat that would otherwise be wasted during the generation of electricity and make use of that heat for commercial or industrial processes. This thermal energy may be used for direct heating, as a source for producing hot water or steam, or even for space conditioning and dehumidification.

NEW JERSEY CLEAN ENERGY PROGRAM: LARGE ENERGY USERS PROGRAM

The Large Energy Users Program is designed to promote self-investment in energy efficiency and combined heat and power projects with incentives up to \$4 million for eligible projects in the state's largest commercial and industrial facilities.

Contact

Ken Sheehan, Office of the Ombudsman (609) 292-0087

James Giuliano, Director, Division of Reliability and Security (609) 633-7733

Lauren Mattox, Assistant, Division of Reliability and Security (609) 341-2794

Julie Ford-Williams, Director, Division of Customer Assistance (609) 341-9145

Karen Flynn, Assistant, Division of Customer Assistance (609) 341-9158

Utility Consumer Complaints (800) 624-0241

General Number 609-777-3300

NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA)

The EDA offers a multitude of programs to support manufacturing companies located in New Jersey, as well as to attract those companies outside of New Jersey that are seeking to relocate or expand, and have created special programs to help manufacturers reduce costs. The EDA can serve as a one-stop service center for the financing and growth needs of your manufacturing business. Depending on your business goals, the EDA may have a financial solution that works for you.

BROWNFIELDS LOAN PROGRAM

The Brownfields Loan Program provides financing to potential brownfield site purchasers and current brownfield site owners (including local government redevelopers) that intend to develop commercial (including but not limited to manufacturing), retail, mixed-use developments, expansions or reuses.

BOND FINANCING

Creditworthy manufacturing companies, 501(c)(3) not-for-profit organizations, and exempt facilities in New Jersey may be eligible for long-term financing under the Bond Financing Program.

DIRECT LOANS

New Jersey businesses in need of financing and committed to job creation/retention may be eligible for direct loans through EDA when financing is not available under other EDA financing programs.

PREMIER LENDER PROGRAM

The Premier Lender Program creates new opportunities for small businesses and EDA's lending partners by providing new, low-cost financing opportunities with faster turnaround.

If your small business is discussing potential financing with one of EDA's Premier Lender banks, EDA's participation or guarantee of a portion of the financing can lower the cost of borrowing for your business.

SALEM COUNTY ENERGY SALES TAX EXEMPTION

The program provides an energy sales tax exemption for the retail sales of electricity and natural gas and their transport to manufacturing businesses in Salem County. The energy and utility services must be consumed exclusively at the facility.

SMALL BUSINESS LEASE ASSISTANCE PROGRAM

NJEDA recognizes that increased lease payment costs can be a barrier to success for manufacturing firms. Through NJEDA's Small Business Lease Assistance Program, manufacturers can receive 15% reimbursement on lease payments for 2 years of a 5- or 10- year lease.

URBAN ENTERPRISE ZONES (UEZ) MANUFACTURERS ENERGY SALES TAX EXEMPTION

Urban Enterprise Zone (UEZ)-certified manufacturers that employ at least 250 full-time workers, at least 50% of whom are involved in the manufacturing process, may be eligible for an exemption from the sales and use tax for electricity and natural gas utilities, both the commodity and its transmission, consumed at the UEZ-certified location.

New Jersey Economic Development Authority (NJEDA)

P.O. Box 990, Trenton, New Jersey 08625-0990

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Douglas Yorke, Director, Sector Development-Advanced Manufacturing (862) 872-3020 dyorke@njeda.com.

NJ MANUFACTURING VOUCHER PROGRAM (NJMVP)

New Jersey's manufacturers will have an opportunity to upgrade their equipment to become more productive, efficient, and profitable through NJEDA's New Jersey Manufacturing Voucher Program. The \$20 million pilot grant program is intended for manufacturers within targeted industries to cover a portion of eligible equipment costs, up to a maximum of \$250,000 per manufacturer. NJMEP is working closely with NJEDA to support manufacturers through the application process and ensure their investment is put to the best use to secure the highest possible ROI.

More information and resources available at njmep.org/njmvp

NJEDA/SBA COVID RESPONSE PROGRAMS

SMALL BUSINESS EMERGENCY ASSISTANCE GRANT PROGRAM Closed pending additional funding

The purpose of the Small Business Emergency Assistance Program is to provide short-term, immediate payroll and working capital support to New Jersey small and medium sized enterprises (businesses and non-profits) (SMEs), between one and 10 full-time employees (FTEs), facing prolonged operating restrictions or closure due to the COVID-19 outbreak, thereby helping to stabilize their operations and minimizing any potential furloughs and/or layoffs.

As of 12/21/2020 the program is closed for new applications, but you can check the following site for further program information and application instructions in the event additional program funding becomes available.

For more information:

https://business.nj.gov/covid/check-status-njeda-small-business-emergency-assistance-grant-program?locale=en

NJ SMALL AND MICRO BUSINESS PPE ACCESS PROGRAM

Phase 2 closed pending additional funding

NJ Small and Micro Business PPE Access Program is an innovative public-private partnership that helps businesses and non-profits protect the health and safety of their employees and customers. Through the program's Phase 1 (currently active), all NJ-based businesses and non-profits are eligible for at least 10% discounts on PPE purchases made through approved online retailers. Phase 2, which is currently closed pending additional funding, allowed eligible small and micro businesses to claim almost 70% off of PPE purchases up to a certain program cap.

For more information: https://ppe.covid19.nj.gov/

FEDERAL/SMALL BUSINESS ADMINISTRATION PAYCHECK PROTECTION PROGRAM

The Paycheck Protection Program is a loan designed to provide a direct incentive for small businesses to keep their workers on the payroll. SBA will forgive loans if all employee retention criteria are met, and the funds are used for eligible expenses.

For more information:

https://www.sba.gov/funding-programs/loans/coronavirus-relief-options/paycheck-protection-

program

ECONOMIC INJURY DISASTER LOANS Currently closed pending additional funding

In response to the Coronavirus (COVID-19) pandemic, small business owners, including agricultural businesses, and nonprofit organizations in all U.S. states, Washington D.C., and territories can apply for an Economic Injury Disaster Loan. The EIDL program is designed to provide economic relief to businesses that are currently experiencing a temporary loss of revenue due to coronavirus (COVID-19).

For more information:

https://www.sba.gov/funding-programs/loans/coronavirus-relief-options/economic-injury-disaster-loans

SBA EXPRESS BRIDGE LOANS Applications Currently Open

Express Bridge Loan Pilot Program allows small businesses who currently have a business relationship with an SBA Express Lender to access up to \$25,000 quickly. These loans can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing and can be a term loans or used to bridge the gap while applying for a direct SBA Economic Injury Disaster loan.

For more information:

https://www.sba.gov/funding-programs/loans/coronavirus-relief-options/sba-express-bridge-loans

SBA DEBT RELIEF Applications Currently Open

The SBA will pay 6 months of principal, interest, and any associated fees that borrowers owe for all current 7(a), 504, and Microloans in regular servicing status as well as new 7(a), 504, and Microloans disbursed prior to September 27, 2020. This relief is not available for Paycheck Protection Program loans or Economic Injury Disaster loans.

For more information:

https://www.sba.gov/funding-programs/loans/coronavirus-relief-options/sba-debt-relief

HOW TO IDENTIFY / CONTACT YOUR STATE LEGISLATOR

https://www.njleg.state.nj.us/districts/municipalities.asp

NJMEP has worked with manufactures to meet their legislators, have them tour facilities and attend events, exposing the fact that over 11,000 manufacturers/STEM firms are active in all 40 legislative districts.

This NJMEP outreach initiative has helped to create the Manufacturing Caucus (see Page XX), which helps ensure the legislature is aware of, and react appropriately to, issues, important to our industry. NJMEP can help you to meet your legislators, set up a tour, or assist with any state issues regarding jobs, productivity, red tape, or other issues you may have. In order to become active in outreach, please contact: Constantina Meis, cmeis@njmep.org

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LEGISLATIVE MANUFACTURING CAUCUS

New Jersey state legislators have renewed their mission to strengthen New Jersey manufacturing and help employers put New Jersians back to work by establishing the bipartisan Manufacturing Caucus The Caucus is focused on enhancing the productivity, capacity, and competitiveness of New Jersey manufacturing.

NJMEP has been a strong advocate and partner of the Manufacturing Caucus and works closely with legislators across the state. NJMEP will aid in the recruitment and expansion of the talent pipeline, and help create new pathways and opportunities for countless residents to find stable and rewarding middle-class jobs.

Senator Linda R. Greenstein (Co-Chair)

Assistant Majority Leader

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Democratic Conference Chair

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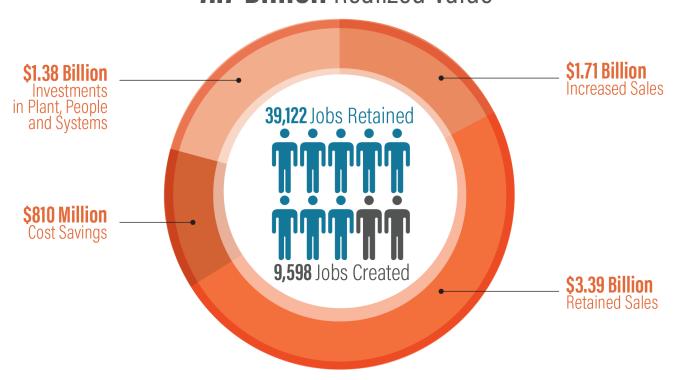
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